



PASADENA CITY COLLEGE

CTE Advisory Committee MINUTES

Education Advisory Committee

September 21, 2023 – 11:30 a.m. – Zoom <https://cccconfer.zoom.us/j/2637476046>

Committee Members:

- Sergio Canal, Ed.D., Pasadena Unified School District, Chief Human Resource Officer - Absent
- Madonna Cardenas, Ph.D., Child Development Faculty, Pasadena City College - **Present**
- Agustin Cervantes, Ed.D., CSULA College of Education, Director of Student Services - **Present**
- Helen Chan Hill, Ed.D., Chief Academic Officer, Pasadena Unified School District - Absent
- Clara Lee, Coordinator of Hixon Teacher Prep Program, Pasadena City College - **Present**
- Leticia Rojas, Ed.D., PCC Education Department, Chair and Instructor - **Present**
- David Spiro, Foundation for Pasadena Unified School District - Absent
- Raquel Torres-Retana, Ed.D., Dean of Pre-College Programs, Pasadena City College - Absent
- Kristina Turley-Payne, Ed.D., Coordinator of College and Career Pathways, Pasadena Unified School District - **Present**
- A.Deer Williams, Ph.D., CSULA College of Education, Interim Associate Dean - Absent
- Ana Zambrano, CSULA College of Education, Recruitment Advisor Specialist - **Present**

A. Welcome

1. Welcome to attendees

B. Labor Market Updates

1. Review of LMI: COE regional demand data has been reviewed in past meetings. PUSD Human Resources has also shared current demand information from their district. Slide showing LMI was shared. No additional comments from the group.

C. College Updates – Pasadena City College

1. Action item: Approval the development of Educational Aide certificate program
 - a. Summary of draft curriculum - Dr. Rojas described current curriculum incorporating the group's feedback from past meetings. Currently structured as a 15-unit certificate that will count toward the 48 units required by PUSD to hire Teacher Assistant/Paraprofessional.
 - b. Motion to approve development of Educational Aide certificate at PCC.
 - i. Motion by Kristina Turley-Payne, Second by Agustin Cervantes.
 - ii. Discussion: Dr. Cervantes discussed the importance of transferable units so that students don't have to repeat courses once they get to the 4-year university. Proposed certificate currently includes

some courses that are not transferable. Dr. Rojas and Dr. Cervantes discussed balancing the needs of the employer (PUSD) with the needs of the student (e.g., transferable units). PUSD HR stakeholders have expressed the need for soft skills, special ed exposure. Dr. Rojas will continue to discuss with Dr. Cervantes and other stakeholders as certificate design continues. Curriculum deadline for PCC is early November. The certificate will also need to go through regional recommendation process. Dr. Rojas will consult with Dr. Audrey Childers (Consultant) and Dr. Armine Derdiarian (PCC CTE Dean) to work through the LARC program recommendation process.

2. Question: Does the CTE Advisory Committee approve development of a PCC certificate program for Educational Aide?

Motion: Kristina Turley-Payne, Ed.D. Second: Agustin Cervantes, Ed.D.

Approved? **Yes** Aye - 6. Nay - 0. Abstention - 0.

D. Adjournment